



## Vermont Secondary College

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### Year 11 Parent Payment Arrangements 2024

Dear Parent/Carers,

Vermont Secondary College is looking forward to a great year of learning and teaching and we would like to advise you of Vermont Secondary College's voluntary financial contributions for 2024.

State schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that your contributions are voluntary.

Nevertheless, the ongoing support of our families ensures that our college can offer the best possible education and support for our students that far exceeds the standard curriculum offerings.

Whilst the State Government provide a substantial amount of the college's funding, it is not always sufficient to meet all the costs incurred to allow us to provide the broad curriculum offered. Our curriculum offers students significant subject choices, equipment, and full access to a wide range of materials. Therefore, we do rely on your contributions to maintain our other quality programs such as our Mentor program, additional well-being programs, sick bay staff and consumables. We want to thank you in advance, as without your assistance, our programs would need to be significantly altered or reduced.

For further information on the Department's Parent Payments Policy, please see a one-page overview attached.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Tony Jacobs', written in a cursive style.

Tony Jacobs  
Principal

A handwritten signature in black ink, appearing to read 'Chirag Patel', written in a cursive style.

Chirag Patel  
School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Total amount
<p><b>Year 11 subjects, general classroom equipment, worksheets and learning materials</b> \$220.00</p> <p><b>Print Credit</b> \$2 per month allowance provided as credit on student ID card \$ 24.00</p> <p><b>School Carnivals (Athletics &amp; Swimming)</b> Transport costs to and from venue, entry cost \$ 30.00</p> <p><b>Student ID Card</b> used for attendance, library borrowing, photocopying \$ 10.00</p> <p><b>Practice Exams</b> – purchase and photocopying \$ 20.00</p>	\$304.00
<p><b>Subjects with a high practical component. A contribution is requested towards any of the subjects below that your child is studying.</b></p> <p><b>Biology</b> – provision and upkeep of equipment, printing and photocopying of worksheets &amp; learning materials \$ 15.00</p> <p><b>Chemistry</b> - provision and upkeep of equipment, printing and photocopying of worksheets &amp; Learning materials \$ 15.00</p> <p><b>Physics</b> provision and upkeep of equipment, printing and photocopying of worksheets &amp; Learning materials \$ 15.00</p> <p><b>Music</b> – Performance - provision and upkeep of equipment \$ 15.00</p> <p><b>Drama</b> - provision and upkeep of equipment, printing and photocopying of worksheets &amp; Learning materials \$ 15.00</p> <p><b>Art Creative Practice</b> – card, paints, intaglio sheets, inks, canvas, Stonehenge Paper, charcoal, pastels \$ 80.00</p> <p><b>Visual Communication &amp; Design</b> – paper, pencils, gel plates, inks, lino, lino tools, inks, foam core \$ 60.00</p> <p><b>Physical Education</b> - provision and upkeep of equipment, printing, and photocopying of worksheets \$ 20.00</p> <p><b>French</b> - provision of a native speaker, worksheets and learning materials \$ 30.00</p> <p><b>German</b> - provision of a native speaker, worksheets and learning materials \$ 30.00</p> <p><b>Food Studies</b> – food ingredients for practical cooking classes \$100.00</p> <p><b>Product Design &amp; Technology</b> – various timbers, glue, stain, varnish \$ 80.00</p> <p><b>Outdoor &amp; Environmental Studies</b> – The extra-curricular component will be invoiced via Compass Events</p>	
<b>Other Contributions – for non-curriculum items and activities</b>	
<p><b>Vermont Secondary College General Contribution</b></p> <p>Your contribution will allow us to maintain the quality of education that we provide at Vermont Secondary College including upgrade of classroom technology, whole school digital technology and equipment, faster Wi-Fi and Internet, class sets, Student and parent communication tool “Compass”, School Sports Victoria membership, our student mentor program, enhanced student wellbeing program, first aid equipment and consumables, student locker provision and maintenance as well as the maintenance and upkeep of our general resources and equipment, all of which improve the learning environment and our student outcomes.</p> <p><b>“This contribution is extremely valuable as it adds to the enhancement of services that the school can provide for your child.”</b></p>	\$350.00

<b>Tax deductible contributions</b>	
<p><b>Building Fund Donation (tax-deductible)</b></p> <p>Your contribution will directly support the provision of our exciting new Sports precinct. The college has received funding from the State budget; however, our vision for the precinct will go beyond the entitlement that we have received; the college with your assistance has already made a significant contribution to turn our vision into reality.</p> <p>Such investments for our community are all marvellous additions to our facilities for the benefit of all students and staff. Thank you in advance for your continued support. Your valued donation means that we will remain able to assist with future facilities and upgrades for our college community.</p> <p><b>Suggested amount \$200, but donations of any size are welcome</b></p>	\$ 200.00
<p><b>Library Fund Donation (tax-deductible)</b></p> <p>Your contribution will support book purchases and other technology equipment to continuously update this valuable resource.</p> <p><b>Suggested amount \$100, but donations of any size are welcome</b></p>	\$ 100.00
<b>Total</b>	<b>\$</b>

### Extra-Curricular Items and Activities

Vermont Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are beyond what the school provides to deliver the Curriculum.

**All extra-curricular items and activities are provided on a user-pays basis and will be invoiced individually via Compass events and include:-**

<b>Extra Curricular Items and Activities</b>
Vermont Secondary College Yearbook
Year 11 Interschool Sports program
Vermont Secondary College Instrumental Music Program
Year 11 Excursions/Activities
Year 11 – Ski Trip
Year 11 – Outdoor & Environmental Studies

## **Educational items for students to own:-**

### **Year 11 Booklist**

These are items that the school recommends that you purchase from Campion for your child to individually own and use.

### **Year 11 Laptop**

All students are required to have a Lenovo Yoga Touch Notebook Series with stylus. Should you need to purchase one, visit the Learning with Technologies order portal on the college website under Curriculum.

## **Financial Support for Families**

Vermont Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- Access to State Schools' Relief Committee support for clothing/uniforms
- The Camps, Sports, and Excursions Fund, which provides payments for eligible students to attend camps, sports, and excursions.
- VSCCA Second-hand Uniform Shop
- VSCCA Second-hand Book Sale
- The Student Wellbeing Team

Parents experiencing hardship can contact the Business Manager on 8872 6317 to discuss their situation and how Vermont Secondary College can offer support.

## **Payment methods**

Parent contributions towards the requested payments is essential to maintain the quality of education that we provide at Vermont Secondary College. Parents are strongly encouraged to contribute.

2024 School Contributions are available to pay via Compass and this is Vermont Secondary College's preferred method of payment. Payments can also be made by cash or credit card – please contact the General Office on 8872 6300

## **Refunds (Extra Curricular Activities, Camps and Excursions) please refer to our refund policy.**

The school must ensure that the provision of any activity for students does not incur a cost directly on the school and that the activity does not run at a loss. When students withdraw from an activity after payment has been made to the school a refund may be applicable.

- All refunds must be applied for in writing, other than when the school cancels an activity.
- Parents/Guardians must apply for a refund no later than 14 days after the activity was due to take place and include the reason the student did not attend including a medical certificate if applicable.
- A refund will be considered once the viability of the activity and any possible monetary loss to the college is ascertained.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g., textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child does not miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.